



ST. GABRIEL SCHOOL GOVERNING BOARD

Monday, September 25, 2017, 6:30 p.m.

1. Approval of Agenda (5 min.)
 - 1.1 Election of Governing Board President
 - 1.2 Election of Governing Board Treasurer and Secretary
2. Approval of minutes of the June 14, 2017 meeting and business arising (see annex) (5 min)
 - 2.1
 - 2.2
3. A word from the Chair (10 min.)
 - 3.1 Other information
 - 3.1.1 Rules of Operation (see annex)
 - 3.1.2 Internal Rules of Management (see annex)
 - 3.1.3 Guidelines for Conduct of Members (see annex)
 - 3.2 Correspondence
4. Period reserved for non-members of the board (10 min.)
 - 4.1
 - 4.2
5. Reports (25 min.)
 - 5.1 Consultations and Decisions
 - 5.2 Information
 - 5.2.1 Report from Principal
 - 5.2.2 Report from Teachers
 - 5.3.3 Report from Regional Delegate
 - 5.3.4 Report from Daycare
 - 5.3.5 Report from Community Reps
 - 5.3.6 Report from P.P.O.
 - 5.2.7 Report from Home and School
6. Business Arising (25 min.)
 - 6.1 Field Trips
 - 6.2 E-mail and Contact Information
 - 6.3 Ministry Sex Education Pilot Program
7. Adjournment Date Place and Time of Meetings (3 min.)

Annexed Documents

Minutes from June 14, 2017 meeting (4 pages)
Duties of Governing Board Members (3 pages)
Rules of Operation (1 page)
Internal Rules of Management (3 pages)
Guidelines of Conduct (1 page)

ST. GABRIEL SCHOOL GOVERNING BOARD

Monday, September 25, 2017, 6:30 p.m.

Present:

David Benoit (parent), Cindy Dufke (parent), Mubeenah Mughal (parent), Michael Olewinsky (parent), Tara Young (parent), Christiane Doré (teacher), Andrea Truffa (teacher), Carol Clifton (support staff), Natalie Sztych (support staff), Michelle Johnson (community representative), Catherine McPherson (community representative), Jim Daskalakis (principal).

Regrets: Maria Mattiace (daycare)

Also Present: Cindy Bailey (P.P.O.), Erin Carter (P.P.O.), Debbie Fox (Home and School).

Meeting called to order at 6:40 p.m.

1. Approval of Agenda

Tara Young approves and seconded by David Benoit
Unanimous

- 1.1 Election of Governing Board President
Mubeenah Mughal nominates David Benoit seconded by Cindy Dufke.
David Benoit accepts the nomination.
David Benoit is acclaimed as Governing Board President.
- 1.2 Election of Governing Board Treasurer and Secretary
Cindy Dufke nominates herself for Treasurer seconded by Mubeenah Mughal.
Cindy Dufke is acclaimed as Governing Board Treasurer.

Natalie Sztych is appointed Board Secretary.

2. Approval of the minutes from June 14, 2017 meeting and business arising

Tara Young approves the minutes of the June 14, 2017 meeting seconded by Andrea Truffa.
Unanimous with 1 abstention

3. A word from the Chair

- 3.1 Other information:
 - 3.1.1 Rules of Operation: General information to read over.
 - 3.1.2 Internal Rules of Management
Under Section 6 (MEETINGS) paragraph 2 should read as follows:
Regular meetings are held every **fourth Tuesday of each month** (must be at least 5) times per year (or once a month) from **6:30 p.m. to 8:00 p.m.** and may be extended by 15 minutes by resolution.
Tara Young moves that the date and time of meetings be changed to the above specifications, seconded by Michael Olewinsky.
Unanimous

List of Scheduled Meetings

October 24, 2017	6:30 p.m.
November 28, 2017	6:30 p.m.
January 23, 2018	6:30 p.m.
February 27, 2018	6:30 p.m.
March 27, 2018	6:30 p.m.
April 24, 2018	6:30 p.m.
May 22, 2018	6:30 p.m.
*June 12, 2018	6:30 p.m.

*June is the exception

- 3.1.3 Guidelines for Conduct of Members:
General information.

- 3.2 Correspondence
None

- 4. Period reserved for non-members of the board
None

- 5. Reports
 - 5.1 Consultations and Decisions
None

 - 5.2 Information
 - 5.2.1 Report from Principal
 - We have 186 students at the present time. We are down from our numbers last year at this time, families have moved out of the territory for various reasons.
 - Classes are healthy. Kindergarten has 21 students. Grade 1 classes are small.
 - Extra Resource help in French and English has been added.
 - September 28, 2017, Verdun students will be getting their bus. It has been trying but hopefully the new bus will help sort out the bus challenges.
 - New Project Allocation from School Board coming soon: \$20 000.
 - Literacy Week was a Great Success. Book Fair was well received.
 - Terry Fox Run will take place on September 29, 2017.
 - On September 28, 2017, Eddie Nolan a local supporter of Terry Fox and cancer survivor will speak to students about his experiences with Terry Fox.
 - On October 6, 2017 the whole school will be attending an Apple Picking trip.
 - Awaiting for the hiring of a new Librarian. Ms. Benoit is helping in the library for now.
 - Honey will be harvested and be available for purchase on October 19, 2017. There will be 176 (140 grams) jars available from 22.7 kg of honey collected.
 - All classes will be involved in Community Service Projects this year.
 - Fusion Jeunesse Non-Profit Organization will be involved with both Robotics and Drama for grades 4, 5 and 6.

5.2.2 Report from Community Representatives

YMCA

The KINDERGYM, a program involving motor skills and balance with the Pre-Kindergarten and Kindergarten will involve Pre-Kindergarten and Kindergarten students from October to June this school year.

St. Columba House

The Youth After School Program has commenced, there are approximately 20 students from St. Gabriel enrolled.

Catherine MacPherson was present at the first staff meeting and curriculum night. This was to help familiarize herself with the expectations of teachers concerning homework in an effort to better help the children in their after school program.

As well, at curriculum night information was available to parents to answer questions about the sex and health awareness classes that will be given to grade 6 students.

A shorter program will be will be given to Grade 5 students.

5.2.3 Report from Daycare:

Principal indicated that Daycare enrollment has increased.

5.2.4 Report from P.P.O.

Cindy Bailey indicated that planning for the upcoming year events will be discuss in the first P.P.O. meeting.

5.2.7 Report from Home and School

Debbie Fox, a representative from Home and School spoke about the various fundraisers Home and School was planning throughout the year.

Chocolate Bar Drive will begin soon. With the proceeds from this fundraiser Home and School would like to buy each student a t-shirt for gym class.

It would be a different color than that of our uniform with Phys. Ed. written on it. Further discussion is needed on this subject.

T-shirts for Physical Education was tabled for next Governing Board meeting

6. Business Arising

6.1 Field Trips

Jim Daskalakis asks Governing Board to give him authority in making decisions concerning field trips that cost \$25 and under without having to consult the Governing Board beforehand. This motion was moved by Mubeenah Mughal and seconded Cindy Dufke.

Unanimous

Motion carried

6.2 E-Mail and Contact Information

E-mails and telephone information was collected.

6.3 Ministry Sex Education Pilot Course

This is a Pilot program that will be implemented by all schools in 2018-2019 school year. The directives are stipulate by the Ministry. St. Gabriel school staff will be implementing St. Gabriel School interpretation of this program. Its organization requires a 5 hour course throughout the school year developed for Grade 5/6 Transition class. Andrea Truffa, TRANSITIONS teacher, Principal, School Board Consultant Anne-Marie De Silva, spiritual animator, librarian, nurse, and social worker will help develop the program. The TRANSITION class has been chosen for this pilot program.

7. Adjournment Date Place and Time of Meeting

Carol Clifton moves to adjourn seconded by Natalie Sztych.
Unanimous

Next meeting to be held on Tuesday, October 24, 2017 at 6:30 p.m. at St. Gabriel School.

Meeting adjourned at 7:59 p.m.